

Estimados estudiantes: La presente invitación es para el Segundo Semestre de 2023. Los interesados en postular, deben considerar lo siguiente:

Los estudiantes regulares de la UCM que hayan pasado el segundo año de su carrera podrán hacer uso de esta movilidad, siempre y cuando cuenten con el visto bueno de su jefe de carrera. Esta movilidad está exenta de aranceles universitarios ya que el estudiante continúa con su régimen de pagos en la UCM. El financiamiento para estadía, pasajes y gastos relacionados debería ser asumido por el estudiante, salvo que paralelamente postule a procesos de financiamiento como Becas UCM, Beca Santander u otros.

Saludos cordiales,

Oficina de Movilidad y Convenios.

We are happy to inform you that the period for **exchange applications** for the **Autumn Semester** (Sep. 2023 - Jan. 2024) and **Full academic year 2023/24** (January - June 2024) is NOW OPEN!

- [Fact Sheet](#)

We would be very grateful if you could pass this information on to your nominees.

- **APPLICATION.**
 - **Deadline:** 25.04.2023
 - All the nominated students must fill in our [online Application Form](#).

There are supporting documents that the students will have to prepare and upload on the online form (the details of each document are given on the application form):

- Copy of identity document (ID or Passport).
- Photo (passport size).
- Proposed study/placement plan.
- Declaration of insurance responsibility
- Motivation letter in English or Spanish.
- Academic Transcript of Records (optional).

We recommend students to **start the application as soon as possible**, so that, in case they have questions or doubts, they have enough time to submit it before the deadline. Additionally, please **NOTICE** that the Seat Assignment Policy of the Faculty of Business and Communication Studies is “first-come first-served” (due to a restricted number of seats in some of its modules). Therefore, we advise **students wishing to take courses from studies at the Faculty of Business and Communication** to submit their application the sooner the better.

- Students will be notified of their **acceptance** by the International Relations Office (late May). All accepted students will receive a second email (early June), welcoming them to UVic and giving them further information for their stay with us.
- **Academic information:**
 - Check our [Course offer](#) for international exchange students.
 - For **further academic information** (course offer, start/end classes, academic calendar, Learning Agreement, internship info, etc.), please contact the [international academic coordinator](#) (Internationalisation Unit) at the relevant UVic faculty.
 - At some point, the various **Internationalisation Units** will contact their prospective students with further academic instructions and information.
- **Useful information** (Orientation Days, accommodation, insurance, Catalan and Spanish courses, etc.): https://www.uvic.cat/en/international/exchange_students (English);
https://www.uvic.cat/es/internacional/estudiantes_intercambio_entrantes (*Español*).
- Before the beginning of the semester, we will organise the **Orientation Days** for all the international exchange students: **from 6 to 8 September 2023**.
- The publication of the [Calendar](#) (holidays and activities) and the [Orientation Days programme](#) for the Autumn Semester 2023/24 is pending (this information will be updated towards mid-June).
- We recommend students to check the [Visa](#) entry requirements for Spain (non-EU citizens only) and to read the information about the [Insurance](#).

REMINDER about NOMINATIONS:

Universities should send us the **nominations** of their students to incoming@uvic.cat with the following information (**deadline 15.04.2023!**):

- First name and Surname
- Gender
- Email address
- Exchange period and duration (in months)
- Type of exchange (study or placement)
- Home institution
- Erasmus code (if applicable)
- Studies at home institution
- Studies or Area of study at UVic (i.e. Business, Psychology, Education, etc.)

More information about the **Nomination, application procedure, documentation and deadlines 2023-24** on:

- <https://www.uvic.cat/en/international/exchange-programmes/application> (English)
- <https://www.uvic.cat/es/internacional/nominacion-solicitud-documentacion-plazos> (Español)