

Greetings from the University of Vic - Central University of Catalonia (UVic-UCC)!

We are happy to inform you that the period for **exchange applications** for the **Spring Semester 2022/23** (January - June 2023) is NOW OPEN!

We would be very grateful if you could pass this information on to your nominees.

- **APPLICATION.**

- **Deadline:** 30.10.2022
- All the nominated students must fill in our [online Application Form](#).

There are supporting documents that the students will have to prepare and upload on the online form (the details of each document are given on the application form):

- § Copy of identity document (ID or Passport).
- § Photo (passport size).
- § Proposed study/placement plan.
- § Declaration of insurance responsibility
- § Motivation letter in English or Spanish.
- § Academic Transcript of Records (optional).

We recommend students to **start the application as soon as possible**, so that, in case they have questions or doubts, they have enough time to submit it before the deadline. Additionally, please **NOTICE** that the Seat Assignment Policy of the Faculty of Business and Communication Studies is “first-come first-served” (due to a restricted number of seats in some of its modules). It is important that **students wishing to take courses from studies at the Faculty of Business and Communication** submit their application as soon as possible.

- Students will be notified of their **acceptance** by the International Relations Office (late November). All accepted students will receive a second email (mid-December), welcoming them to UVic and giving them further information for their stay with us.

- **Academic information:**

- Check our [Course offer for international exchange students](#).
- For **further academic information** (course offer, start/end classes, academic calendar, Learning Agreement, etc.), please contact the [international academic coordinator](#) (Internationalisation Unit) at the relevant faculty.
- At some point, the various **Internationalisation Units** will contact their prospective students with further academic instructions and information.

- **Useful information** (Orientation Days, accommodation, insurance, Catalan and Spanish courses, etc.): [https://www.uvic.cat/en/international/exchange\\_students](https://www.uvic.cat/en/international/exchange_students) (English);  
[https://www.uvic.cat/es/internacional/estudiantes\\_intercambio\\_entrantes](https://www.uvic.cat/es/internacional/estudiantes_intercambio_entrantes) (*Español*).
- o Before the beginning of the semester, we will organise the **Orientation Days** for all the international exchange students: **from 25 to 27 January 2023**.
- o The publication of the **Calendar** (holidays and activities) and the **Orientation Days programme** for the Spring Semester 2022/23 is pending (this information will be updated towards the end of November).
- o We recommend your students to look at our website concerning the **Insurance**.

**REMINDER about NOMINATIONS:**

Universities should send us the **nominations** of their students to [incoming@uvic.cat](mailto:incoming@uvic.cat) with the following information:

- First name and Surname
- Gender
- Email address
- Exchange period and duration (in months)
- Type of exchange (study or placement)
- Home institution
- Studies at home institution
- Studies or Area of study at UVic (i.e. Business, Psychology, Education, etc.)

Nomination deadline: **15.10.2022**

More information about the **Nomination, application procedure, documentation and deadlines 2022-23** on:

- <https://www.uvic.cat/en/international/exchange-programmes/application> (English)
- <https://www.uvic.cat/es/internacional/nominacion-solicitud-documentacion-plazos> (*Español*)

We look forward to welcoming your students at UVic Campus!

**[iMore Information!](#)**

**Gina Morcillo Mercader**

Oficina de Relacions Internacionals - Campus UVic  
International Relations Office - UVic Campus